



American International School Vienna
Salmannsdorfer Strasse 47
1190 Vienna, Austria

www.ais.at
info@ais.at
+43 1 40132

Spring 2024

Dear Pre-Kindergarten and Kindergarten Parents,

A warm welcome to the American International School Vienna. We are delighted that you have chosen to join our caring learning community.

The Early Childhood Program at AIS Vienna encompasses Pre-Kindergarten (PK) and Kindergarten (KG). Our program aims to nurture student curiosity, develop a love of learning, and support the development of the whole child. With parents as partners, the teachers strive to develop the social, emotional, and cognitive needs of each student.

We recognize that the start of the schooling journey is a special one, and we at AIS Vienna want to support you and your child to have a positive beginning. To ensure a smooth transition to PK and KG, we invite you and your child to attend the Early Childhood Orientation on Monday, August 19, 2024. The orientation will provide an opportunity for you to explore the Early Childhood learning spaces, engage in a variety of activities, and to meet with other parents and the teaching team. In addition, the orientation provides the teachers an opportunity to observe your child's engagement with their surroundings, ascertain your child's level of school-readiness, and to assist with class placement. Through this process, the teachers can then confirm the class lists and have these emailed to you on the afternoon of August 19.

To support student's growing confidence in a new learning environment, we intentionally begin the first week of school with two days of mornings only (Tuesday, August 20, and Wednesday, August 21). Students will then begin full days of school from Thursday, August 22.

At AIS Vienna, we aim to provide a supportive environment based on trust, respect, and open communication with both students and families. Your questions and feedback help strengthen us, not only as a school, but as a community. If we can be of any assistance during your transition to our school, please do not hesitate to get in touch with us.

Again, welcome to our school, we're so glad you've joined our community.

Yours sincerely,

Christine Kelly
Elementary School Principal

C.Kelly@ais.at

& the Early Childhood Education Teachers

Turn Over for Early Childhood First Week Schedule

MONDAY, AUGUST 19

- *Early Childhood Visitation (PK & KG)*
- *AIS Vienna New Student Orientation (PK-12)*

Time	Activity	Who	Where
9:15	Arrival in the Elementary School Drop off PK & KG students in classrooms	PK & KG students and their parents	Elementary School Entrance
9:20-11:00	Early Childhood Orientation	PK & KG students and their teachers	PK & KG Classrooms
9:20-10:55	Orientation Programs for Parents	Parents	Cafeteria & Theater
11:00	Pick up PK Students Pick up KG Students	Parents	PK Classroom Playground
11:00-1:00	BBQ Lunch	Students, parents, and teachers	Sports Hall (next to Playground)

TUESDAY, AUGUST 20 &**WEDNESDAY, AUGUST 21**

- *HALF DAYS for PK & KG students (8:05-11:30 a.m.)*
- *First full days of school for all Grade 1-12 students*

Time	Activity	Who	Where
7:45-8:05	Arrival at school, go to classrooms	All AIS Vienna students	Elementary School Entrance
11:30	Dismissal for PK & KG students – Parent Pick-Up	All PK & KG students, parents	Elementary School Entrance
No Return Bus Service for PK & KG Students			
3:15	Dismissal for all other students (Grades 1-12)	All Grade 1-12 students	
Bus Service Available for Grade 1-12 Students Only			

THURSDAY, AUGUST 22 &**ONWARD**

- *First FULL DAY of school for all students, including PK & KG*

Time	Activity	Who	Where
7:45-8:05	Arrival at school, go to classrooms	All AIS Vienna students	Elementary School Entrance
3:15	Dismissal for ALL students (PK-Gr. 12)	All AIS Vienna students, incl. PK & KG	Elementary School Entrance
Normal Bus Service Available for PK & KG Students as of Today			